

18/03/20

Coronavirus (COVID-19) – Geofabrics Response

We write to provide an update on the measures introduced by Geofabrics in response to the Coronavirus (COVID-19) pandemic. Our actions are based on the following principals:

- To comply with Government guidance as it develops
- To protect our employees and their families
- To continue to serve our customers as best as we can

1. Prevention:

Following the governments updated guidance on how to manage the expected increase in cases of COVID-19 we have reviewed our practices to increase social distancing in the workplace.

- Personnel that can perform their roles remotely from the offices have been instructed to do so.
- We have restricted physical meetings with colleagues, customers and our suppliers and replaced them with virtual meetings using our IT facilities.
- Where personnel are required to be on site (i.e. logistics and operations) they will be subjected to a lower risk as a result of infection as a result of our reduced staff members working in this area.
- We have reviewed government guidance within our factory and implemented additional measures to ensure we are complying with best practice.

2. Response:

- **Operations:** Our manufacturing operation continues to operate at full capacity. Our modern production facility does not require a significantly large workforce to operate, and we are able to practice increased social distancing in this area. At present we have not reduced supply and do not anticipate this changing. We will continue to follow government guidance.
- **Logistics:** We will continue to work with our logistics suppliers to maintain supply of our goods in a safe and timely manner, at present we have not experienced any disruption and do not anticipate this changing at present.
- **Supply Chain:** We have significant contingencies in place to ensure that our supply chain remains protected. We have increased stocks of key raw materials and can maintain production for several months without interruption.
- **Orders:** We will continue to process orders in the normal way and do not anticipate any disruption in the coming weeks, our sales office can be contacted in the normal way. Each of our Sector Managers can be contacted via telephone or email, calls can be made directly to them or will be transferred from the office. We ask customers where possible to place orders with us as early as possible to allow us to plan effectively.

There are few, if any, comparable precedents at this ever evolving and uncertain time and we will continue to assess our contingency plans against the guidance provided. At present Geofabrics is operating business as normal and our team will continue to work to support our customers.

For and on behalf of Geofabrics Limited



Gordon Donald - Managing Director

